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| **DAILY LOG: 05** |  |  |  | **FORM [007]**  **Ref: DailyLog\_05**  **Version: 5.0** |
| **Programme:** SPPM |  | **Project:** E Commerce Web Application for Omantha Tire House |  | **PRINCE2** |
| Date | Person **Responsible** | **Action/Comment** | **Target**  **Date** | **Result** |
| 27/02/2023 | * Project Manager - Vinod Sahan Nawarathna * Start-up Manager - Sachith Wijesiriwardhana | Looking forward to completing Highlight Report Document | 03/03/2023 | Highlight Report Document Completed. |
| 27/02/2023 | * Scheduling Manager - Rivi Thushara | Looking forward to completing Meeting Munities Document. | 03/03/2023 | Meeting Munities Document Completed. |
| 27/02/2023 | * Project Manager - Vinod Sahan Nawarathna | Looking forward to completing Daily Log Document. | 03/03/2023 | Daily Log Document Completed |
| 27/02/2023 | * Quality Manager - Keshara Dissanayaka | Looking forward to completing Quality Log Document. | 03/03/2023 | Quality Plan Document Completed. |
| 27/02/2023 | * Risk Manager - Malith Edirisinghe | Looking forward to completing Risk Log Document. | 03/03/2023 | Risk Log Document Completed. |
| 27/02/2023 | * Risk Manager - Malith Edirisinghe | Looking forward to completing Risk Management Plan Document. | 03/03/2023 | Risk Management Plan Document Completed. |
| 27/02/2023 | * Risk Manager - Malith Edirisinghe | Looking forward to completing Issue Log Document. | 03/03/2023 | Issue Log Document Completed. |
| 27/02/2023 | * Quality Manager - Keshara Dissanayaka * Risk Manager - Malith Edirisinghe | Looking forward to completing AOA Diagram. | 03/03/2023 | AOA Diagram Completed. |
| 27/02/2023 | * Project Manager - Vinod Sahan Nawarathna * Scheduling Manager - Rivi Thushara | Looking forward to completing PDM Diagram. | 03/03/2023 | PDM Diagram Completed. |
| 27/02/2023 | * Start-up Manager - Sachith Wijesiriwardhana | Looking forward to completing SBS Diagram. | 03/03/2023 | SBS Diagram Completed. |
| 27/02/2023 | * Quality Manager - Keshara Dissanayaka * Scheduling Manager - Rivi Thushara | Looking forward to completing Precedence Diagram. | 03/03/2023 | Precedence Diagram Completed. |